

# Oak Farm Cottage terms and conditions of rental

Applicable from 1<sup>st</sup> November 2020

Property address: Oak Farm Cottage, Oak Farm, Bylaugh, Dereham Norfolk, NR20 4RH

For the purposes of these rental terms and conditions the words 'we' and 'our' refer to the owner(s) of Oak Farm Cottage, and the words 'you' and 'your' refer to the guest.

## **We require from you:**

Your postal address and the names (and ages if under 18) of everyone who will be staying at the cottage, for legal reasons and as a fire safety precaution. If we do not receive this information within 5 days of the booking being made, we will cancel the booking. In this case the cancellation policy below will apply.

## **Arrival/departure time:**

Due increased Covid Cleaning, for the time being,

### **Arrival time is after 6pm and departure is by 9am.**

Early arrival or late departure requests can be made, we will try to help but it will depend on circumstances at the time.

## **Maximum occupancy:**

The maximum number of guests is 6, plus 1 infant in a travel cot. A travel cot is provided (you must provide bedding for the cot).

## **Pets:**

**Pets are not allowed in the cottage.**

It is agreed between the guest and the owner that:

- ☑ **Guests do not smoke or vape in the property, please use the patio/garden if required.**
- ☑ No damage is done to the property or its contents, beyond normal wear and tear. Unreasonable damage will be charged to the guest and claims will be pursued through the small claims court if necessary;
- ☑ All debris, rubbish and discards are placed in the appropriate rubbish/recycling bin and soiled dishes are washed and put away.
- ☑ Used bed linens and towels are placed on the floor and clean ones left on the beds (if a bed has not been used), to avoid unnecessary laundering;
- ☑ Bed linen and towels and not taken from the cottage
- ☑ All keys are placed in the key safe on departure;
- ☑ The guest will allow the owner access to the property at all reasonable times for purposes of essential repair and maintenance, in an emergency or to check that booking conditions are being adhered to.

## **BBQ**

A weber kettle bbq is provided for your use.

Instructions (in case you have not used one before), along with a starter bag of briquettes, utensils, gloves and everything you will need – apart from food!

We do expect the bbq to be left clean (in the condition that you find it), for the next guest.

**We reserve the right to charge a fee of £30 if excessive cleaning is required after your visit.**

**If you have any problem with the cottage during your stay**, we should be notified as soon as possible. We will not be held liable for issues or inconveniences we are notified of after your departure.

**Limit of liability:**

We will not be liable for issues or inconveniences arising from circumstances outside our control such as (but not limited to) loss of power, water or internet connection to the property or damage to the property caused by adverse weather conditions, although every effort will be made to put them right during your stay if you inform us of them promptly.

**Inclusive fees:**

The following is included in the rental price for the cottage:

Bed linen for all beds; one hand towel and one bath sheet per guest; toilet rolls (2) and hand soap for each bathroom; tea towels, dishcloth, washing up liquid and oven gloves for the kitchen; a starter amount of tea, coffee and sugar and milk.

Dishwasher tabs and washing machine tabs.

Unlimited use of wi-fi; all other advertised features of the property.

Bed linens and towels must not be taken from the cottage.

**Use of Pool**

Guests have sole use of the pool Monday – Saturday 10am to 8pm (or sunset, whichever is earlier).

Guests must bring their own pool towels.

**Payment terms:**

A reservation deposit of £300 is required at the time of booking, with the balance payable 56 days (8 weeks) before the arrival date.

Payment in full is required if the booking is made within 56 days of the arrival date.

**Security deposit.**

It has never been used and I`m sure it won`t be - but we do need it.

We do not charge for “normal wear”, i.e. the odd wine glass.

Our security, or damage deposit is currently set at £250.

It is payable when the final payment is due.

It will be returned within 7 days of your departure

**Payment methods:**

Credit card (via stripe), you will receive a link to pay in your reservation email.

Personal cheque (payable to Mrs K Cantwell and posted to Oak Farm, Bylaugh, Dereham, Norfolk, NR20 4RH

Bank transfer (Mrs K Cantwell, account number 12853809, sort code 40-64-20).

**Late payments:**

If either the reservation deposit or the final payment is more than 24 hours late, we reserve the right to assume you wish to cancel your holiday, and to apply the guest cancellation policy below. This is to protect us against non-payment and to allow us a reasonable amount of time to re-advertise/re-book the property in this case.

**Cancellation policies:**

If all monies due to us are paid on time, we will only cancel your holiday if we are unable to make the cottage available for your use due to exceptional circumstances, for example (but not exclusively) fire, flood, natural disaster or pandemic. In this case we will refund you in full all monies previously paid to us by you.

If you (the guest) cancel your holiday for any reason, any monies (deposits and final payments) you have paid to us are non-refundable. The exception to this is if we are able to re-let your dates, in which case we will refund you the monies you have paid to us, minus any loss we have suffered from a lower replacement booking value than yours and an admin fee of £30. We reserve the right to lower the price of the booking at our discretion to give us a better chance of re-selling it at short notice, even if this means you may receive a lower reimbursement of your payment(s). **We strongly recommend that you take out holiday insurance against any circumstances that may give you cause to cancel and forfeit your payment/s.**

**COVID-19 policy:**

We will, and require you to, adhere to current government advice/instructions regarding Covid-19 at the time of your booking. **In particular, you must not come to our cottage if you are aware or suspect you have been exposed to the virus, or have been told to self-isolate and must therefore self-isolate at home at the time of the booking.** If you need to cancel your booking for this reason, **we will offer a full refund or to rebook your stay** for a later date at the advertised price for that date, or at the same price as your original booking if you choose the same price bracket for your new booking in the following year.

**If you become ill with Covid-19 symptoms, or become aware you have been exposed to the Covid-19 virus during your stay, you must inform us and either self-isolate at the cottage and seek a test or leave the cottage for home immediately (if able).** If the test is negative, you can continue your holiday. If the test is positive, you must then leave the cottage for home immediately (according to government advice).

If your holiday is cut short for this reason, we will offer the proportional value of the unused portion of your stay, after the cleaner's fee has been subtracted, towards a further booking with us. If you choose the same price bracket in the following year for your further booking, the rental fee will be the same as for your original booking, otherwise it will be at the advertised price. Alternatively, you may wish to claim on your travel insurance for the value of your stay.

If you are too unwell to leave the cottage, you must bear the cost of any extended stay (according to government advice). We will assist you in any way we reasonably can to seek medical advice, obtain supplies and make your stay more comfortable.

**Rate changes:**

Rates are subject to change without notice. However, your rate is considered confirmed and guaranteed at the time of your first payment.

Falsified reservations:

Reservations obtained under false pretence are subject to forfeiture of any advance payment and the party will not be permitted to check in.

**Breach of terms and conditions:**

If any of these terms and conditions are breached by you, we reserve the right to ask you to leave the cottage immediately. This will be treated as a guest cancellation and the guest cancellation policy above will apply.

Written exceptions:

Any exceptions to the above mentioned policies must be approved in writing in advance